



Animal Behavior Management Alliance

Annual Member Business Meeting Minutes

April 25, 2017

Cincinnati, Ohio

- I. Call to order at 12:04 PM EST by Cathy Schlott, President.
- II. Minutes recorded by Christa Gaus.
- III. Opening comments by Cathy Schlott, President: The reason for the business meeting is because we have a member based organization. We do the work based on what you want to see. If you are interested in seeing something new, as long as it aligns with our bylaws, contact us to give us feedback.
- IV. Acceptance of the minutes from the 2016 member business meeting.

MOTION made by Cathy Schlott to accept the 2016 member business meeting minutes, having been reviewed in advance. Second made by Cindy Wilson. **Motion passed by unanimous consent.**

- V. Board reports
 - A. President report: Cathy Schlott
 - B. CFO report: Susie Ekard
 - i. 2016 Financial report (see below)

MOTION made by Susie Ekard to approve the 2016 financial report. Second made by Genevieve Warner.

- C. Past President Nicki Boyd
 - i. Election results (**INCLUDE NAMES and POSTIONS**)
 1. We have elections every year and are always looking for new board members. There is a simple nominations process. If you are interested, see Cathy Schlott.
 2. Incoming board members as a result of the 2017-2018 election-slate passed by 96%. Susie Ekard will return as CFO, Christina Burgess will be Secretary Elect and Scott Trauger will be President Elect. Traci Schneckloth, Julie Grove, Wouter Stellaard will be directors at Large, and Christine Burgess as Secretary Elect.
- D. Secretary: Christa Gaus

- i. Membership update: We have 492 members in 31 countries.
- ii. Conference Registrants: 184 delegates that purchased weekly registration and 15 purchased daily registration and delegates from 6 different countries have attended.

E. President Elect Tricia Dees:

- i. Program Council Chair introductions/updates Committee meetings are from 5:10 to 5:30 April 26th.
1. Behavior Management Fund: Cinnamon Williams and Genevieve Warner-We help to raise money for the grants and scholarship winners.
 2. Conference: Christina Burgess/Angie Llanas-Planning for 2018 in San Antonio.
 3. Conference Content Advisory: Christine McKnight
 4. Conference Proceedings: Jen Hickman
 5. Education: Missy Lamar
 6. Government Affairs: Justin Garner
 7. Honors and Awards Jen Hennessey/Ashley Friedman
 8. Membership: Jessica Robinson
 9. Merchandise: Susie Ekard- Don't have committee members, but would love to hear ideas of what people would like to have us sell.
 10. Nominations and Elections: Cathy Schlott
 11. Public Affairs: Margaret Rousser
 12. Publications: Cathy Schlott
 13. Research and Evaluation: Clint Lusardi
 14. Site Selection: Kelly Elkins-We are headed to Oregon in 2019!! Just a heads up for 2020 you might need a passport.
 15. Sponsorship: Alicia Sampson
 16. Website: Heather Samper-Last year we asked for a lot of feedback on the website. Some changes were then made to include a conference tab and a member's tab with all the member benefits listed. We also created direct links to CollaborNation and did some renaming of the menus and sub-menu items. All members will be receiving a website survey in the near future. Please give specific information to help us continue to make the website better.

VI. New Business

- A. Acknowledgement of outgoing board members Cathy Schlott- The outgoing board members are Scott Trauger, Susie Ekard, Jay Tacey, and Nicki Boyd.

B. Acknowledgement of 2016-2017 (*current*) board member positions: Cathy Schlott:

President- Cathy Schlott	Director- Justin Garner
President Elect- Tricia Dees	Director- Scott Trauger
Past President- Nicki Boyd	Director-Alicia Sampson
Secretary- Christa Gaus	Director-Jay Tacey
CFO- Susie Ekard	
1 st Vice President- Kelly Elkins	
2 nd Vice President- Missy Lamar	

- C. Priorities from Members (C. Schlott)-We are very serious about having member feedback to continue to grow the organization. We are going to try to get the conference survey out very quickly this year so, it will be available Friday. If you fill it out immediately and show us you did at the banquet, you will receive a free gift. This survey allows us to evaluate and improve for future conferences. Later in the month, we will send out a survey to get feedback on the website, Engage, and CollaborNation. Please fill these out. If we don't get feedback, we can't improve.
- D. Term List (Missy Lamar)- We have looked to update our terms list. The one that is on the website currently is very comprehensive. Moving forward we want to make sure we are all using the same language. AZA and AAZK have an approved terms list that they have put out and we are looking to use it as well. We are looking into how best to put it out. If you want to know more, see Missy Lamar. As soon as we have more information on it, we will let you all know.
- E. Partnerships with IMATA, Twycross, IATCB and AAZK (N. Boyd)- We have been working hard to get together with like-minded organizations. We have reciprocal memberships with AAZK and IMATA. We get a member rate to go to their conferences. Our goal would be to do a ABMA/IMATA joint conference. For now, we are doing a best of ABMA presentation at IMATA and they are doing one here. Twycross partners with ABMA to do a few workshops at their annual conference in England. This is an international conference. Part of the reason this relationship began is because CollaborNation gives us a professional development tool that provides over 3500 classes and has an international reach. There is a reciprocating membership with IATCB. This allows us to take their certification test at a discounted rate. We are looking to move to an all-encompassing animal certification test in the future to continue to improve professionalism.

F. Outgoing president comments: Cathy Schlott If you want to get involved, everyone is very outgoing and friendly, just let us know.

VII. Motion to adjourn

MOTION made to adjourn 2017 member business meeting at pm 12:27pm EST by Cathy Schlott. Second by Tim Sullivan. **Motion passed by unanimous consent.**

Financial Summary for 2016

Income		Expenses	
Interest	\$128.83	Bank/CC fees/Authorize	\$7,627.80
Conference	\$64,653.69	Accounting/Admin	\$4,772.81
Conference sponsors	\$6,500.00	Merchandise	\$3,306.04
Merchandise	\$2,924.00	Taxes (sales/prep)	\$774.56
Amazon Smile Donation	\$51.51	2017 Conference	\$70.24
Other Donations	\$312.05	2016 Conference	\$47,829.52
Membership Dues	\$25,135.00	Insurance	\$817.00
BMF Proceeds	\$3,702.00	Legal Fees	\$0.00
Total	\$103,407.08	Newletter	\$3,733.41
		AV Equipment	\$3,182.70
		Website (design/host)	\$1,992.55
		BMF Expenses	\$1,118.00
		Donations/Grants	\$2,100.00
		Cypherworx licensing	\$6,000.00
		Total	\$83,324.63

2016 Fiscal Summary

Income	\$103,407.08
Expenses	(\$83,324.63)
Total Income	\$20,082.45

Account Balances as of 12/31/16

Business Checking	\$76,427.90
Capital One Investment	\$42,056.49
Business Savings (Beh Mgmt Fund)	\$9,493.65
Conference Checking	\$29,923.72
Ending Balance	\$157,901.76